

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, June 17, 2020**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, June 17, 2020 at 7 PM via Zoom Video Conferencing. Those present were the following members Mayor Douglas A Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Village Treasurer, Patricia Mulderig; Village Attorney, Anthony S. Guardino; Co-Counsel, Philip Butler; Building Inspector, Robert O’Shea and Police Chief, Charles M. Lohman. Also in attendance residents Michael Utevsky, Joseph Bollhofer and Mark Zuckerman.

1. Mayor – Douglas A. Dahlgard

- It was upon motion by Trustee Ogden, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #031-20
Minutes of May 20, 2020 7 PM meeting of the Board of Trustees were presented. The village clerk announced an amendment to resolution #022-20 the work “of” should be “within”.
RESOLVED, to adopt the minutes of the above meeting as amended.
- It was upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #032-20
Minutes of June 3, 2020 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- Resident R.L. Swanson to act as liaison for the Cordwood Path Engineering Study. Much discussion ensued. No action taken.
- It was upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #033-20
RESOLVED, to authorize and direct Head of the Harbor’s NYSHIP Security Administrator, Margaret O’Keefe to assign NYSHIP online billing credentials to the village treasurer. This resolution is effective retroactively to June 16, 2020.
- It was upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #034-20
WHEREAS, Executive Order 202.39 extended Executive Order 202.15 only until July 7, 2020, and
WHEREAS, pursuant to Open Meetings Law Article 7 the Board of Trustees has the authority and obligation to fix the time and place of its meetings; and
WHEREAS, the Board of Trustees wishes to hold its public meetings at Village Hall if in accordance with Executive Orders, hereby announces its regular meetings up to and including the 2020 organizational meeting of Wednesday, September 16, 2020,
BE IT RESOLVED, the Board of Trustees will hold meetings on Wednesdays, July 15th, August 19th, September 16th and Trustees work sessions on Wednesday, August 5th and September 2, 2020. All said meetings will be held at Village Hall, 500 North Country Rd., County of Suffolk, St. James, New York 11780 at 7 PM, time then in effect.
- It was upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #035-20
WHEREAS, the Board of Trustees wishes to hold a second public hearing pursuant to Chapter 66 of the Village Code on July 15, 2020 at 7 PM to determine whether the building or structures located at the premises of 3 Pin Oak Lane, SCTM # 4.-2.-23 are unsafe or dangerous to the public or unsanitary pursuant to the provisions of Chapter 66 and must be removed, and further assess whether the condition of the structures on the premises pose a risk or threat to the health and safety of the general public, and
WHEREAS, Executive Order 202.39 extended Executive Order 202.15 only until July 7, 2020,
BE IT RESOLVED, the village clerk is hereby authorized and directed to post and publish a public hearing for said local law to be held on Wednesday, July 15, 2020 at 7 PM , time then if effect, at Village Hall, 500 North Country Rd., St. James, New York 11780, and

BE IT FURTHER RESOLVED, the Building Inspector is authorized to prepare and to mail a second notice to the last known owner of the property and the Mortgagee asking for a receipt of their reasonable time of 10 days for a receipt.

2. FINANCIAL – Patricia Mulderig

- It was upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:

RESOLUTION #036-20

Adjustments to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls.

RESOLVED, to authorize and direct the village treasurer to refund the taxes as per the successful grievances in the amount of \$1221.36 as noted:

Lynne Rhatigan	536 Moriches Rd, StJ	28-May-20	6-Feb-20	11154	10034	(1,120)	300.05
Joseph & Christine Giella	18 Deepwells Lane StJ	28-May-20	6-Feb-20	9100	8874	(226)	60.55
Richard Fehringer	4 Wetherill Ave, StJ	28-May-20	2-Mar-20	11460	8758	(2,702)	723.87
Izhar & Naeema Haque	7 Meadow Gate East StJ	28-May-20	2-Mar-20	12320	11809	(511)	136.90
						ASSESSMENT ADJUSTMENTS - JUNE 17, 2020	
						(4,559)	1,221.36

- It was upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #037-20
RESOLVED, to adopt Abstracts #127382 through and including #127390 in the total amount of \$129,420.04 to be paid from the General Fund.
- It was upon motion by Trustee Van Vechten, second by Deputy Mayor White, abstention by Trustee Fischer adopted (4-0-1):
RESOLUTION #038-20
RESOLVED, the village treasurer is authorized and directed to pay the Road Bond Interest Payment to Greene County Commercial Bank in the amount of \$45,000.00 [FORTY-FIVE THOUSAND DOLLARS AND NO CENTS] on or before July 17, 2020.
- It was upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #039-20
RESOLVED, the village treasurer is authorized and directed to pay the Road Bond Interest Payment to Greene County Commercial Bank in the amount of \$7,465.50 [SEVENTY-FOUR HUNDRED SIXTY-FIVE DOLLARS AND FIFTY CENTS] on or before July 17, 2020.
- It was upon motion by Trustee Van Vechten, second by Deputy Mayor White, abstention by Trustee Fischer adopted (4-0-1):
RESOLUTION #040-20
RESOLVED, to adopt Abstract TA#166 in the total amount of \$27.50 to be paid from the Trust & Agency Fund.
- It was upon motion by Trustee Van Vechten, second by Deputy Mayor White, abstention by Trustee Fischer adopted (4-0-1):
RESOLUTION #041-20
RESOLVED, the village treasurer is authorized and directed to reissue the BOND ANTICIPATION NOTE of \$74,000.00 in the amount of \$54,000.00 [SEVENTY-FOUR HUNDRED SIXTY-FIVE DOLLARS AND FIFTY CENTS] on or before July 17, 2020.
- It was upon motion by Trustee Van Vechten, second by Deputy Mayor White, abstention by Trustee Fischer adopted (4-0-1):
RESOLUTION #042-20
RESOLVED, the village treasurer is authorized and directed to make budget modifications totaling \$53,529.65 for a net change of zero, as noted:

		BUDGET	BUDGET	MODIFIED
		FY/E	ADJUSTMENT	BUDGET
		2/28/2021		2/28/2021
A2705.0	GIFTS & DONATIONS	0.00	(14,101.62)	(14,101.62)
A8989.40	DEER PROGRAM	500.00	13,601.62	14,101.62
A1990	CONTINGENCY	53,029.65	500.00	53,529.65
		0.00	0.00	0.00
		<u>53,529.65</u>	<u>0.00</u>	<u>53,529.65</u>

- It was upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #043-20
RESOLVED, the village treasurer is authorized and directed procure LogMeIn Pro-2 license in the amount of \$350.00 for 1-year.
- It was upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #044-20
WHEREAS, the Board of Trustees deemed the highway department's 1998 Mobile Sweeper VIN ID# 1A9M14DB0WR059012, to be surplus and placed it for auction, and
WHEREAS, the highest bid was from a registered user of Auctions International,
NOW THEREFORE BE IT RESOLVED, the Board of Trustees hereby approves of the offer of TWO THOUSAND SEVENTY-FIVE DOLLARS AND NO CENTS and authorized the sale.
 - Fee Schedule review tabled. No action taken.
- It was upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #045-20
WHEREAS, the Board of Trustees wishes to acknowledge and thank Officer Kevin Williams for his years of dedicated service to the residents of Head of the Harbor, and
WHEREAS, Mr. Williams has submitted his resignation,
BE IT RESOLVED, to accept Officer Kevin Williams's resignation effective June 15, 2020.
- It was upon motion by Trustee Ogden, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #046-20
RESOLVED, to engage the services of Jake Myhre as seasonal laborer, a non-exempt, part-time, at will employee not to exceed 16 hours a week for an hourly rate of \$18.00 until September 30, 2020. This resolution is to take effect immediately.
 - Deputy Mayor White: Once again I would like to thank our Police Officers and Police Chief for the services that they have rendered and continue to render to the Village.
 - Resident Ms. J. Mozzeo mailed a letter complaint about the deer population to the Board.
 - Residents Messers, Utevsky and Bollhofer spoke about the deer population and requested the Trustees review a cull.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to close the public meeting. It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to move to executive session to discuss personnel and potential litigation. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to move back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:48PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk